



## FACULTY PERFORMANCE REPORT

Name of the Faculty Member and ID no:

Department & Designation:

Date of Joining:

Highest Qualification & Year of Passing of Master Degree and Ph D as applicable :

Mobile no & Email id:

Total Experience:

Experience in GRIET:

Faculty Ratification Status (Position and date) @GRIET:

### I. Teaching: Performance in the last two completed Semesters

S. No.	Academic Year	Sem ester	Course(s) taught	Student feedback	Usage of ICT (Proof must be there)	Result (pass %)	**Nature of theory course analytical/nonanalytical)	Screening score
1	2015- 16							
2	2015- 16							
3	2015- 16							
4	2015- 16							
5	2015- 16							
6	2015-16							

\* Workload to be as per norms, sharing of subject will be considered for 50% of score, 1 Lab = 0.5 Theory class.

\*\* 20 % more weightage for analytical and fundamental courses

### II. Other Academic Activities: *\*Please attach relevant proofs*

S. No.	Other Academic activity	Notes	Screening score
1	Teaching innovation including preparation of innovative course, methodology, Preparation of new teaching & learning material (study material, similar additional resource for students)		
2	Question paper setting, moderation related works		
3	Invigilation/ supervision and related examination duties		
4	Evaluation of answer scripts and Internal, external projects		
5	Course file updating and attendance posting in the specified portal		
6	Role of the faculty in co-curricular, <sup>1</sup> extension and professional development related		
7	Research supervision (including Master's Thesis), mentoring and counselling the students		

<sup>1</sup> Extension and dissemination activities: Public lectures, guest talks, seminars, popular wrings

**<sup>2</sup>Administrative responsibilities:**

Name of responsibility	Nature of assignment	Period	Specific achievements

**III. Research & Publications (Refereed Journals):** *\*Please attach relevant proofs*

<b><i>Publications: 2015- 2016 - *Please attach relevant proofs</i></b>				
S. No.	/Chapter/Book	Publication details	ISSN / ISBN Number, Index Thomson/Scopus, No of Authors	Screening score
1.				
2.				
3.				
4.				

**Papers Presented in Conferences**

S. No.	Title of Paper	Name of Conference	Institute that organized	Remarks if any	Screening score
1.					
2.					
3.					

**Members of Journal Editorial Boards, Review and patents:** *\*Please attach relevant proofs*

S. No.	Refereed Journal / Periodical with ISBN/ISSN number	Refereed Journal / Periodical without ISBN/ISSN number	Member of Text book committee & Review	Screening score
1.				
2.				

**Research Project (Sponsored projects, consultancy projects) : last Two Years**

S. No.	Title of the Project	Funding Agency	Status of the project	Screening score

**IV. Seminars/Conferences/Workshops/FDPs-Organising, participating and resourceful:** *\*Please attach relevant proofs**i. Participating*

S. No.	Name of the Programme	Institute that organized	No. of days of programme	Type of participation and no. of days	Screening score
1.					
2.					
3.					
4.					

<sup>2</sup> Administrative responsibility : including Dean, Chairperson, Convener, Teacher counsellor, BOS, Academic and Administrative committees

**ii. Organising:** *\*Please attach relevant proofs*

S. No.	Name of the Programme	Institute that organized	No. of days of programme	Remarks if any	Screening score
1.					
2.					
3.					

**iii Industry Certification**(*Please attach relevant proofs*)

S. No.	Name of certification	Name of Industry	Remarks if any	Screening score
1.				
2.				
3.				

**iv Resource Person in FDP/Seminar/Conferences/Guest Lecture**(*Please attach relevant proofs*)

S. No.	Name of the Programme	Institute that organized	No. of hours resource sharing	Remarks if any	Screening score
1.					
2.					
3.					

**Total hrs**

**V. Management Review (To be filled by Management Representative): Attributes of the faculty**

Knowledge, Communication	Initiative, Team work	Commitment, Integrity	Attitude	Innovation, Leadership skills	Dress Code, Behavior	Acceptance level for admin works

Signature of the HOD

Signature of the staff member

Screening member

Note: please attach additional sheets if necessary.



## FACULTY PERFORMANCE REPORT – ASSESSMENT SCORES

Designation	Teaching	Other Academic Activities	Research Projects & Publications	Seminars/ Conferences/ Workshops (attended & Organized)	Management Review	Total Marks
Professor	20+ (Bonus 10 – Admin roles)	25	20	25	10	100
Associate Professor	40+ (Bonus 10 - Admin roles)	20	15	15	10	100
Assistant Professor	60+ (Bonus 10 - Admin roles)	10	10	10	10	100

### I Teaching:

#### i Professor

S. No.	Academic Year	Evaluation	Total Marks
A	Class room teaching – * As per allocation		10 Marks
B	Results Less than 25% 25% to 50% 50% to 75% 75% to 100%	-10 Mark -5 Mark 2 Mark 5 Mark	5 Marks
C	Student feedback and Evaluation Very good (5), Good (4), Average (3), Poor (-2), Very poor (-5)		5 Marks

\* Workload to be as per norms, sharing of subject will be considered for 50% of score, 1 Lab = 0.5 Theory class.

#### ii Associate Professor

S. No.	Academic Year	Evaluation	Total Marks
A	Class room teaching – * As per allocation		20 Marks
B	Results Less than 25% 25% to 50% 50% to 75% 75% to 100%	-10 Mark -5 Mark 10 Mark 15 Mark	15 Marks
C	Student feedback and Evaluation Very good (5), Good (4), Average (3), Poor (-2), Very poor (-5)		5 Marks

\* Workload to be as per norms, sharing of subject will be considered for 50% of score, 1 Lab = 0.5 Theory class.

#### iii Assistant Professor

S. No.	Academic Year	Evaluation	Total Marks
A	Class room teaching – * As per allocation		30 Marks
B	Results Less than 25%	- 5Mark	20 Marks

	25% to 50% 50% to 75% 75% to 100%	<i>0 Mark</i> 15 Mark 20 Mark	
C	Student feedback and Evaluation Very good (10), Good (8), Average (6), Poor (4), Very poor(-10)		<b>10 Marks</b>

\* Workload to be as per norms, sharing of subject will be considered for 50% of score, 1 Lab = 0.5 Theory class.

## II. Other Academic Activities:

S. No.	Other Academic activity	Professor	Associate Professor	Assistant Professor
1	Teaching innovation including preparation of innovative course, methodology, Preparation of new teaching & learning material (study material, similar additional resource for students)	9	6	1
2	Question paper setting, moderation related works	2	2	1
3	Invigilation/ supervision and related examination duties	3	3	3
4	Evaluation of answer scripts and Internal, external projects	2	2	1
5	Course file updating and attendance posting in the specified portal	2	2	2
6	Role of the faculty in co-curricular, <sup>3</sup> extension and professional development related	3	3	1
7	Research supervision (including Master's Thesis), mentoring and counselling the students	4	2	1
	<b>Total Marks</b>	<b>25</b>	<b>20</b>	<b>10</b>

## III. Research Projects, Publications (Refereed Journals), Conference publications and Members in Editorial/ Review boards:

### i Overall splitup

Activity	Professor	Associate Professor	Assistant Professor
Research Projects	8	5	4
Journal Publications	6	5	3
Conference presentation	3	3	2
Editorial Boards	3	2	1
<b>Total Marks</b>	<b>20</b>	<b>15</b>	<b>10</b>

### ii Splitup for Research Projects

<i>Research Project (Sponsored projects, consultancy projects) : last Two Years</i>			
Grant Value	Professor	Associate Professor	Assistant Professor
Less than 2 Lacks	-3	-2	4
2 Lacks – 5 lacks	4	3	+ 5 Bonus Points
5 Lacks – 10 Lacks	6	5	+ 6 Bonus Points
More than 10 Lacks	8	7	+ 10 Bonus Points
<b>Total Marks (Max)</b>	<b>8</b>	<b>7</b>	<b>4</b>

### iii Splitup for Publications: 2015- 2016 - \*Please attach relevant proofs

Type & number of Publications (with ISSN Or without)	Professor (Minimum 3)	Associate Professor (Minimum 2)	Assistant Professor (Minimum 1)
<b>3 or more publications</b>	6	+4 (Bonus points)	+5 (Bonus points)
<b>2 publications</b>	4	4	+4 (Bonus points)
<b>1 publication</b>	2	2	3
<b>Total Marks</b>	<b>6</b>	<b>4</b>	<b>3</b>

<sup>3</sup> Extension and dissemination activities: Public lectures, guest talks, seminars, popular wrings

**iv Splitup for Conference Publication**

Type & number of Publications (with ISSN Or without)	Professor (Minimum 3)	Associate Professor (Minimum 2)	Assistant Professor (Minimum 1)
3 or more publications	3	+3	+3(Bonus points)
2 publications	2	2	2
1 publication	1	1	1
<b>Total Marks</b>	<b>3</b>	<b>2</b>	<b>2</b>

**v Splitup for Members of Journal Editorial Boards, Review and patents:**

Type of membership & number of Boards (with ISSN Or without)	Professor	Associate Professor	Assistant Professor
Member in 3 or more board	3	+3 (Bonus points)	+3 (Bonus points)
Member in 2 board	2	2	+2 (Bonus points)
Member in 1 board	1	1	1
<b>Total Marks</b>	<b>3</b>	<b>2</b>	<b>1</b>

**IV. Seminars/Conferences/Workshops/FDPs- Organising, participating and resourceful :****i Participating:**

Type of seminar & number of days	Professor	Associate Professor	Assistant Professor
3 or more activities	3	3	3
2 activities	2	2	2
1 activity	1	1	1
<b>Total Marks</b>	<b>3</b>	<b>3</b>	<b>3</b>

**ii Organising**

Programmes Organized	Professor	Associate Professor	Assistant Professor
3 or more activities	12	+6 (Bonus points)	+6 (Bonus points)
2 activities	8	+5(Bonus points)	+5 (Bonus points)
1 activity	4	4	4
<b>Total Marks</b>	<b>12</b>	<b>4</b>	<b>4</b>

**iii Industry Certification**

Programmes Organized	Professor	Associate Professor	Assistant Professor
1 more activities	3	3	3

**iv Resource Person in FDP/Seminar/Conferences/Guest Lecture**

Programmes Organized	Professor	Associate Professor	Assistant Professor
For equal to or more than 25 hours	7	+2 (Bonus points)	+5 (Bonus points)
15 to less than 25	5	5	+3 (Bonus points)
Less than 15 hrs	2	2	+2(Bonus points)
<b>Total Marks</b>	<b>7</b>	<b>5</b>	

**V. Management Review (To be filled by Management Representative): Attributes of the faculty**

<b>Designation</b>	<b>Knowledge, Communication</b>	<b>Initiative, Team work</b>	<b>Commitment, Integrity</b>	<b>Attitude</b>	<b>Innovation, Leadership skills</b>	<b>Dress Code, Behavior</b>	<b>Acceptance level for admin works</b>	<b>Total Marks</b>
<b>Professor</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	+5 (Bonus points)	<b>20</b>
<b>Associate Professor</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	+5 (Bonus points)	<b>20</b>
<b>Assistant Professor</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	+5 (Bonus points)	<b>20</b>

**Note:**

- A. In publications, scores calculation and marks are distributed based the type of journal, no of authors
- B. In conferences, workshops, FDP participation the type of Programme, faculty involvement, level of the programme will be considered for marks calculation.
- C. In organizing conferences, workshops, FDP the faculty position in the programme will be considered for marks calculation.
- D. All the calculation will be done based on the proofs submitted by the faculty.
- E. In teaching, the type of course(fundamental or analytical or theoretical) handled will be accounted for calculating marks.