

Minutes of Academic Council Meeting
held on 12 May 2020
through video Conferencing

The following members are present

S.No.	Name of the Member	Position in the meeting
1.	Dr. J. Praveen	Chairman
2.	Dr. G. K. Viswanadh	JNTUH Nominee Chairman
3.	Dr. A. Prabhu Kumar	JNTUH Nominee Chairman
4.	Dr. A. Chennakesava Reddy	JNTUH Nominee Chairman
5.	Dr. K. Lal Kishore	External Expert
6.	Mr. Ramesh Paturi	External Expert
7.	Mr. D. Rajendra Prasad	External Expert
8.	Mr. KVK Raju	External Expert
9.	Dr. Sandhyala N Murthy	Senior Member
10.	Shri M G Sekhavam	Senior Member
11.	Prof. KVS Raju	Senior Member
12.	Dr. Ch. Mallikarjuna Rao	Senior Member hms
13.	Dr. Y. Rama Krishna Prasad	Senior Member
14.	Dr. A. Sai Hanuman	Senior Member hms
15.	Mr. P. Gopala Krishna	Senior Member hms
16.	Dr. V. Mallikarjuna Reddy	HOD, CE
17.	Dr. K. Madhavi	HOD, CSE Medhi
18.	Dr. N. Suettha	HOD, ECE N. Suettha
19.	Dr. J. Sridevi	HOD, EEE hms
20.	Dr. K. Prasanna Lakshmi	HOD, IT hms
21.	Dr. N. Sateesh	HOD, ME hms
22.	Dr. B. Srinivasa Rao	HOD, H&S hms
23.	Dr. C. Lavanya	Member Secretary hms

Member Secretary welcomed all the members to the meeting including JNTUH Nominees, Experts from Academics, Industry and presented the status of GRIET activities during COVID-19 Lockdown.

- Institution is closed from 16th March 2020 as per the instructions from JNTUH
- Faculty posted their teaching materials in the form of PPTs, video links, Assignments, etc. in Moodle.
- Started online classes immediately for all the B.Tech and M.Tech programs.
- online classes through Zoom, Goto meeting, Cisco Webex etc
- Campus Recruitment Training (CRT) online classes for all III B.Tech Students.
- More than 600 online Courses registered by Faculty.
- Mostly courses in Swayam, NITTTR, IIT Bombay, Udemy, Coursera, Webinar, Online FDPs, etc.
- More than 170 research papers submitted in reputed Scopus/SCI Journals/Conferences.
- More than 70 CO and extra-curricular activities are conducted through various professional Bodies, IEEE, ISTE Webinars, Rhythms, Spirals, Quizzicals, Green Campus, etc.
- Online AICTE Margdarshan FDP on Art of Writing papers and Research Methodologies from 07-13 May 2020. With an average attendance of over 750 every session.

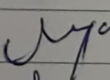
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Sl N	Agenda	Deliberation/ Resolution	Action Whom
1	course coverage during lockdown through online classes	DAA presented the guidelines given to all faculty for course coverage through online platforms by using Moodle, PPTs, PDPs, Quiz, Assignment as per requirement in view of COVID-19 Lockdown as institution is closed from 16th March 2020 onwards. All the faculty members are advised to complete the syllabus using online platforms. Also informed about various adopted online teaching methods by using various platforms like Zoom, Go to meeting, WebeX etc. Also informed about timetable given by all departments for online class work like regular class work and attendance percentage of students. Reviews of Industry oriented Mini project & major project is completed along with the documentation and plagiarism-check. Labs are also conducted through online and virtual videos and if required, to conduct labs for a week after college reopens. All the academic activities are completed as per the schedule by 30th April for all the I, II, III, & IV B.Tech programs and I year M.Tech. For II year M.Tech, project reviews are completed and started documentation. Revision of syllabus is scheduled till 30th May 2020. Feedback is taking through online platform using ECAP Software. Members are reviewed student feedback attempted and attained.	DAA

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		Members reviewed and appreciated the efforts of GRIET in usage of E-Resources and online classes. Members satisfied with student feedback and advised to take feedback exclusively for online classes from the faculty also.	
11	Attendance Finalization	DAA explained about attendance calculation as per UGC Guidelines on examinations and academic calendar for the Universities in view of COVID-19 pandemic and subsequent lockdown. To consider attendance upto 14 th March 2020 as it is (before lockdown) and to consider 100% attendance for online classes.	DAA
		Members provisionally approved the attendance calculation method and suggested to follow UGC guidelines along with University suggestions if any.	
11	Sessional Finalization	DAA explained about conduction of MID-I exams for all UG and PG programs before lockdown and need to conduct Mid-II exams and finalize the sessional marks. Also informed that a committee was formed on 01 May 2020 to formulate the procedure for smooth conduction of online/offline examinations in view of COVID-19. Committee worked on various issues like available software, hardware issues and various assessment options for Theory, practical, Industry oriented	DAA & COE

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		mini project, Comprehensive Viva, Seminar, Major Project & Engineering Graphics. Also to conduct Online Exams for Mid II from 01 June 2020 tentatively and to conduct major project Viva Voce through online platform. Members Suggested to follow JNTUH guidelines/Instructions in view of lockdown period for conduction of Mid II exams. Approved to conduct Major project Viva voce, Comprehensive Viva and Seminar through Online platform as per possibility.	
IV	External Exams	DAA explained about various options that have been explored by the internal Committee for smooth conduction of End Semester exams. B.Tech also to conduct practical exams after theory examinations. Members Suggested to follow JNTUH guidelines/Instructions in view of Lockdown period.	COE
V	Credit based promotion	DAA informed about UGC guidelines in view of COVID-19 Pandemic and to promote all Students of B.Tech and M.Tech to next Subsequent year (From AY 2019-20 to AY 2020-21 only) irrespective of their Credit Status and to take necessary measures to train and motivate students to complete their backlog in Subsequent academic year.	DAA & COE

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VI	Finalization of new academic regulation GR20.	DAA explained about preparation of new Course Structure and Syllabus for the Students joining in 2020 onwards, GR20 Regulations for all the UG (CSE, M.E.E.E.E, ECE, CSE & IT) and PG (CFM, PE, VLST, CSE, STE) programs and for new programs proposed to be included after several meetings with HOD's, Programme Assessment Committee and faculty members conducted since February this year. The new structure accommodated all mandatory courses advised by various regulatory bodies, courses advised by Industry experts. Also prepared course structure and syllabus for new programs B.Tech in CSE (AI & ML), CSE (DS), CSBS and M.Tech in Data Science. Members satisfied with the structure of new regulations. Suggested to conduct BOS meetings for new regulations and get permission from AICTE for new programs.	DAA
VII	Any other points for discussion	Chairman and members discussed about the importance and priority of health and safety of students & staff. Industry members of AC discussed about emerging technologies, present market advised to start these new programs.	DAA & COE


 Member Secretary
